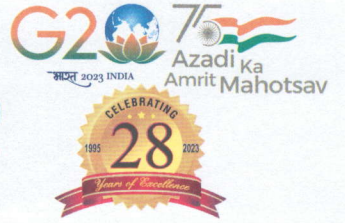




ब्रॉडकास्ट इंजीनियरिंग कंसल्टेंट्स इंडिया लिमिटेड
(सूचना एवं प्रसारण मंत्रालय के अधीन-भारत सरकार का उद्यम) (मिनि रत्न कम्पनी) (CIN - U32301UP1995GOI017744)

BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise - Under Ministry of Information & Broadcasting) (A Mini Ratna Company)
पंजीकृत एवं कॉर्पोरेट कार्यालय : बेसिल भवन, सी-56/ ए-17, सैक्टर-62, नोएडा-201307 (उ०प्र०), फोन : +91 120 4177850, फ़ैक्स : +91 120 4177879
Registered & Corporate Office : BECIL BHAWAN, C- 56/ A-17, Sector-62, Noida-201307 (U.P.), Tel. : +91 120 4177850, Fax: +91 120 4177879



File No.BECIL/HR /31/Contractual Recruitment/2023/1125

Dated: 12th December, 2023

VACANCY ADVERTISEMENT NO.409

Applications are invited for **Engagement /Hiring** of services of following manpower purely on contract basis:-

S. No.	Name of the Post	No. of Post	Essential Qualification / Experience / Nature of Work to be performed	Consolidated Pay (In Rs.) per month
1.	Senior Project Manager	01	<p>Essential Qualification: Bachelor of Commerce Degree from a recognized University</p> <p>Desirable Qualification: Master Degree in Commerce</p> <p>Required Experience:</p> <ul style="list-style-type: none">✓ Minimum 10 years' experience in the related job profile.✓ Grant of New Cinema license and exemptions✓ Map approvals form concerned Distt. Authorities for cinema setup.✓ Handled minimum 10 States for setup of new such projects.✓ Land conversion (Agriculture to Non-Agriculture etc.)✓ Expertise in Mall license / New Café license/ Bar License/Eating House license.✓ Expertise in set-up of new Cinema Operations/mall operations.✓ Expertise in Pre-Opening Cinema Setup with active participation in the opening Pan India level.✓ Labor laws and registrations involved in the shops & establishment Act.✓ Cinema license renewals with All NOC's✓ Facilitation during Bi-annual and Annual Inspections✓ FSSAI Licenses✓ Consultation on legal matters pertaining to Cinema Operations. <p>Nature of work to be performed:</p> <ul style="list-style-type: none">• Due diligence regarding ownership and title of the property, pre project construction permissions.• Set up of entire mall, hospitals, cinema etc. and smooth transition from projects to operations.• Liaison for Grant of Cinema Licenses/Mall/Hotel/ Education center.• Operational Liaison of centres spread over all India.• Handling regular Liasoning with Government Department like District Magistrate/ DCS, Sub-Divisional Magistrate, Health, Fire, Electrical, Entertainment Tax, P.W.D., Municipal Corporation, Traffic, Food, Police etc.	Rs.67,000/- per month

Handwritten signature

Handwritten number 2/-

मुख्यालय : 14-बी, रिंग रोड, इन्द्रप्रस्थ एस्टेट, नई दिल्ली-110 002, फोन : + 91 11 23378823-25 फ़ैक्स : +91 11 23379885

Head Office : 14-B, Ring Road, Indraprastha Estate, New Delhi- 110 002 Tel.: 91 11 23378823-25 Fax : +91 11 23379885

E-mail: contactus@becil.com Website : www.becil.com

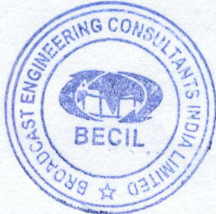
			<ul style="list-style-type: none">• Attending and give guidance in legal & administration issues, pertaining to day to day business activities in the centres.• Handled statutory and administrative matters with Government & Non-Government Organizations i.e. Revenue Department, Pollution Control Department, Central Tax Department.• Co-ordination with all concern internal departments for the smooth setup & operation i.e. Supply chain for the material transfer/delivery.• Land conversion (Agriculture to Non-Agriculture etc.)• Map approval form concern local Zila Panchayat, Town Planning Authority <p>Age Limit:</p> <ul style="list-style-type: none">➤ Minimum 40 years➤ Maximum 45 years	
2.	Senior Manager	01	<p>Essential Qualification: Graduation in Commerce/Arts/ Management</p> <p>Desirable Qualification: MBA Marketing & Business Development</p> <p>Required Experience:</p> <ul style="list-style-type: none">✓ A bachelor's degree and approximately 5 years of related work experience or a master degree with minimum 3 years of experience.✓ Project Management skills, effective English written and oral communication skills. <p>Nature of work to be performed:</p> <ul style="list-style-type: none">✓ Administrative assistance to senior authorities.✓ Organizing meetings and preparing follow up notes.✓ Preparing minutes of meeting and statistical reports & giving presentation of the projects in hands.✓ Preparing PPT presentations✓ Managing requests/queries✓ Coordination with external Govt. bodies / Agencies/ organization etc.✓ Other office duties as assigned from time to time by seniors.✓ Quality and managerial skills, such as problem solving, on the spot decision making, Business communication. <p>Age Limit: Maximum 35 years</p>	Rs.54500/- per month

2.1. Senior Project Manager and Senior Manager will be hired on contract basis initially for a period of 6 months to begin with. This period could be extended further based on the requirements of the BECIL. However, their performance will be reviewed after every six months and their contracts will be extended (as the case may be) depending on their performances.

2.2. The general terms and conditions of engagement are as listed below:-

(i) Tax deductions will be as per applicable rules.

Ani



3/-

- (ii) **Allowances:** No allowance such as Dearness Allowance, Residential Telephone, Transport Facility/Transport Allowance, House Rent Allowance, CGHS, Medical reimbursement etc. is admissible.
- (iii) **Leave:** As per contract appointment rules. Senior Project Manager and Senior Manager are expected to be in office during normal working hours. They may also be required to attend office on Weekend/Holiday if work demand so.
- (iv) **TA/DA:** TA/DA is allowed for travel in the country in connection with the Official work as per normal rules applicable to any serving officer.
- (v) No other benefits will be admissible.
- (vi) **Location of Duty:** Delhi – NCR, however transferable to all over India as per project requirement.
- (vii) The BECIL reserves the right to terminate the services of Senior Project Manager and Senior Manager respectively without any prior notice if the performances are not found to be satisfactory.
- (viii) Senior Project Manager and Senior Manager respectively would be subject to be the provisions of Indian Official Secrets Act, 1923 not only during the assignment but thereafter also.
- (ix) Senior Project Manager and Senior Manager respectively should be in sound health (both physically and mentally), should not be accused in any pending inquiry and should be of impeccable integrity.

3. **Selection Procedure:** The engagement shall be purely on contract basis. Applications in response to this Advertisement / NOTICE shall be shortlisted on the basis of experience and qualification of applicants. Senior Project Manager and Senior Manager shall be selected from shortlisted candidates by the Screening-cum-Selection Committee constituted by the BECIL. The decision of the Committee shall be final and binding.

4. The interested candidates may submit an application alongwith copies of educational qualification and relieving letter from Last Office /Govt. Job in a sealed envelope in the **format attached** and address it to the **Avantika Malhotra, Manager (HR), Broadcast Engineering Consultants India Limited (BECIL), BECIL BHAWAN, C-56/A-17, Sector-62, Noida-201307 (U.P.)**. The last date of submission of application is **26.12.2023**.

5. The BECIL holds the right to reject any application without furnishing any reason to the applicant whatsoever.

Avantika
12/12/23
(Avantika Malhotra)
Manager (HR)

अवन्तिका मल्होत्रा / AVANTIKA MALHOTRA
प्रबंधक (मानव संसाधन) / Manager (HR)
ब्रॉडकास्ट इंजीनियरिंग कंसल्टेंट्स इंडिया लि.
सूचना एवं प्रसारण मंत्रालय के अधीन-भारत सरकार का
Broadcast Engineering Consultants India Limited
A Government of India Enterprise - Under Ministry of Information & Broadcasting



14. Educational/Professional Qualifications:

S. No.	Examination Passed	Course Name & Board/University/Institute	Year of Passing	Total Marks	Marks Obtained	Percentage
1	10 th passed					
2	12 th passed					
3	Graduation					
4	Post-graduation					
5	Diploma					
6						

15. Work Experience (add separate sheet if required):

S. No.	Designation	Organization	Duration	
			From (DD/MM/YY)	To (DD/MM/YY)
1.				
2.				
3.				
4.				
5.				

16. Total years of experience: _____

17. References

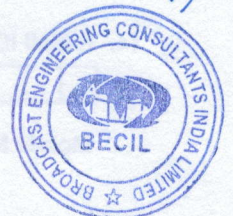
S.No.	Name	Address	Contact Number

18. Languages known (Tick appropriate boxes)

	Read	Speak	Write
1. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Please attach self-attested photocopies of following documents with this form:

1. Educational / Professional Certificates
2. 10th Certificate / Birth Certificate
3. Caste Certificate, if any.
4. Work Experience Certificates
5. PAN Card
6. Aadhar Card
7. Copy of EPF/ESIC Card (if already have)



Signature _____